

Arianna Kholanjani

Huntsville, AL | 256.508.7982 | akholanjani@gmail.com

linkedin.com/in/ariannakholanjani

Education

Communication Arts, BA — The University of Alabama in Huntsville

August 2019 — May 2022

- **GPA:** 3.88
- **Minor:** Sociology
- **Activities and Affiliations:** Toastmasters, Alpha Omicron Pi, Space Hardware Club, The Charger Times, Emerging Leaders
- **Relevant Coursework:** Rhetorical Criticism, New Media Writing and Rhetoric, Business Computer Applications
- **Awards & Honors:** President's List, Dean's List, Robert E. James Scholarship

User Experience, Graduate Certificate — The University of Alabama in Huntsville

August 2022 — December 2023

Relevant Experience

E-Learning Intern — Hexagon Safety & Infrastructure

May 2022 — August 2022

- **Key Responsibilities:** Created interactive e-learning courses and simulations for internal processes and software products using Articulate Studio; edited and documented stylistic, content, and organizational improvements in existing e-learning courses.
- **Accomplishments:** Created a published e-learning course from its beginning stages; took initiative to create standardized stylistic documentation for courses.
- **Acquired Skills:** Technical documentation standards, technical knowledge of Hexagon products and internal systems.

Undergraduate Researcher — The University of Alabama in Huntsville

May 2020 — September 2020

- **Key Responsibilities:** Created, conducted, wrote, and presented an original individual research study; wrote a literature review; wrote original testing protocols and scripts; documented and presented findings to the general public.
- **Accomplishments:** Selected competitively across the University to conduct original research; documented findings for both technical and general purposes.
- **Acquired Skills:** Academic writing, protocol and script writing, data analysis.

Skills

- **Technical Skills** — Microsoft Office, Azure DevOps
- **General Skills** — Writing, Proofreading, Data Collection and Documentation, Technical Knowledge, Audience Analysis

Relevant Leadership Experience

Space Hardware Club — Material Collections Project Administrator

April 2022 — Present

- Performs administrative duties for the CROSSGUARD project.
- Documents current and future material supplies needed for various aerospace projects.

UAH Toastmasters — President, Vice President of Public Relations

August 2020 — February 2022

- Represented the organization, facilitated meetings and workshops, created meeting agendas, delegated tasks to other officers.
- Promoted the organization through social media by increasing followers and creating a cohesive brand identity.

The Charger Times — Social Media Outreach Coordinator & Opinions/Editorial Column Editor

August 2020 — May 2021

- Engaged with the student population by promoting new articles on social media platforms.
- Wrote and edited articles for the Opinions/Editorial column.